

## Enhanced Monitoring and/or Outbreak Declared Checklist – One (or more) Positive COVID-19 Case (Client and/or Staff)

The following checklist outlines measures to be implemented by the site when Enhanced Monitoring is recommended or an Outbreak has been Declared.

**NOTE:** The Enhanced Monitoring measures may be revised by Public Health depending on the COVID-19 vaccination status of the staff and residents at the site.

For the purposes of this document, the term client is used to represent residents, tenants, seniors, elders, or other terms used to describe a person that resides in the facility.

Ongoing Case Detection and Confirmation	
Symptomatic client(s) and/or Staff	
	Maintain separate <b>report and tracking</b> lists of symptomatic staff and/or clients (see <a href="#">Public Health Tool 27: Resident Illness Report and Tracking Form</a> or <a href="#">Public Health Tool 28: Staff Illness Report and Tracking Form</a> ). Submit daily via <a href="#">Cerberus</a>
Symptomatic Client(s)	
	Nursing staff (LTC and AL only) obtain a <b>nasopharyngeal (NP) swab</b> specimen for symptomatic clients: If unable to obtain a nasopharyngeal swab, a saline gargle sample may be appropriate <ul style="list-style-type: none"> <li>For Instructions on how to collect a nasopharyngeal swab or saline gargle sample see <a href="#">Specimen Collection Processes &amp; Resources</a> <ul style="list-style-type: none"> <li>The swab/gargle should be obtained as soon as possible and sent to BCCDC</li> <li>Label requisition “LTC” to ensure prioritized testing</li> </ul> </li> </ul>
	Symptomatic clients should be provided meals in their room during isolation.
Symptomatic Staff	
	Staff that present to work with symptoms, or begin to experience symptoms during their shift are to inform supervisor, leave the worksite immediately and go for testing.
Confirmed COVID-19 Case(s) – Enhanced Monitoring Recommended	
Client Case(s)	
	<b>Isolate</b> the case in their room and <b>Implement Droplet Precautions</b>
	Post <b>Droplet Precautions</b> signage at the door of the affected clients (see <a href="#">Droplet Precautions Poster</a> )
	Place a <b>PPE</b> , hand hygiene and disinfectant wipes station and laundry hamper outside the cases’ rooms for the use of staff entering and leaving the room
	Implement COVID-19 <b>care plan</b> for clients as appropriate
	Continue to ensure <b>proactive goals of care</b> conversations are occurring and client MOST is up to date. Ensure facility (and Medical Director, their delegate, or Most Responsible Provider) is aware and involved in ongoing conversations related to client’s goals of care
	Ensure that ongoing <b>serious illness conversations</b> are occurring as appropriate with Substitute Decision Maker, and goals of care are aligning with management
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Staff Case(s)	

	<p><b>Return to Work Guidance:</b></p> <ul style="list-style-type: none"> <li>Based on Public Health’s direction, staff infected with COVID-19 can generally return to work 10 days after the onset of symptoms or once symptoms resolve (whichever is longer).</li> <li>A dry cough may persist for several weeks, so a dry cough alone does not warrant continuation of self-isolation. Public Health will provide this information during routine follow-up.</li> </ul>
<b>Facility Measures</b>	
	<b>Isolate</b> and implement <b>droplet precautions</b> for any symptomatic clients
	<b>Isolate</b> and implement <b>droplet precautions</b> for any clients who are unvaccinated and exposed
	<p>Active Screening twice per shift: Beginning and during shift for all staff. Screen staff for: symptoms (i.e. fever, new or worsening cough, new or worsening shortness of breath, sore throat, and nausea /vomiting and diarrhea); Under order to quarantine after travel outside of Canada, and/or; Been told to self-isolate by public health following a close contact exposure.</p> <p><b>TIPS:</b> <u>ACTIVE SCREENING</u> of all staff: follow BCCDC guidelines for screening at beginning of shift and during shift. Staff screening of each other must occur and must be documented during the shift.</p> <p><u>NOTE:</u> If an outbreak is declared, FH Screeners can be deployed to support screening which is to occur twice shift beginning and during shift.</p>
	Do Not test asymptomatic staff or residents. Testing for asymptomatic staff and residents will be directed by Public Health.
	<p><b>Cohort</b> staff assignment.</p> <ul style="list-style-type: none"> <li>Staff working with symptomatic clients avoid working with clients who are well.</li> <li>If cohorting not possible, provide care to asymptomatic clients first, then to the confirmed positive COVID-19 client(s)</li> </ul>
	<b>Limit</b> staff movement throughout facility (no staff coverage between units/floors)
	<p><b>Enhanced cleaning</b> of floor and/or neighbourhood</p> <ul style="list-style-type: none"> <li>Twice daily cleaning throughout the affected unit/floor including high-touch surfaces (door knobs, faucets in bathrooms, common areas, dining rooms, gyms, recreational therapy rooms, shared equipment)</li> <li>Use 0.5% accelerated hydrogen peroxide wipes or bleach wipes</li> </ul>
	Remind clients of hand hygiene and respiratory etiquette
	Staff to continue with extended medical/procedural mask and eye-protection when in common resident/tenant areas ? <b>add in wear gloves and gowns when providing care for clients on droplet precautions</b>
	Continue to ensure adequate <b>supply</b> of PPE, swabs, and hand hygiene materials
	Alert regular <b>PPE</b> supplier that additional hand hygiene products, gloves, gowns, eye protection, and medical/procedural masks may be required
	Ensure <b>delivery staff</b> (e.g. linens, food and nutrition, supply management) deliver first to the unaffected units before progressing to affected unit
	Dedicate <b>housekeeping</b> cart to the affected unit(s)
	Avoid <b>garbage and soiled linens</b> traversing from the affected unit through other units; take directly to holding areas/loading dock

	<p><b>Visitation</b></p> <ul style="list-style-type: none"> <li>Essential visits will be allowed on the affected unit(s). All essential visitors must be masked at all times</li> <li>Social visits are to stop on the affected unit(s) until directed otherwise by Public Health</li> </ul>
	<p><b>Admission/Transfers/Group Activities</b></p> <p>To stop on the affected unit(s) until directed by Public Health</p>
<p><b>Communicate</b></p>	
	<p>Provide <b>communication</b> to facility staff, clients, and families using standardized letters that are provided by Public Health. These letters cannot be altered, but can be attached to a separate letter from the facility. FH Patient Care Quality Office (PCQO) will attend to notify families by phone.</p>
	<p>Encourage diligence in <b>hand washing</b> and use of alcohol hand sanitizer for all visitors/clients/staff</p>
	<p>Notify non-facility staff, professionals, and service providers of the Enhanced Monitoring status to ensure appropriate precautions are taken</p>
<p><b>Outbreak Declared by MHO</b></p> <p><b>In addition to all the Enhanced Monitoring measures described above, the following are additional measures to implement when an outbreak is declared.</b></p>	
	<p>Activate site <b>Emergency Operations Centre (EOC)</b> with <i>at a minimum</i> the Director of Care, the Facility Medical Director (if applicable) and the FH assigned site EOC lead.</p>
	<p>Post COVID-19 <b>outbreak signage</b> throughout the facility on doors, desk, boards, etc.</p>
	<p><b>Isolate and implement droplet precautions</b> for all clients on the same floor or neighbourhood as the confirmed positive COVID-19 clients (or where staff worked), to the best extent possible</p>
	<p>Serve <b>meals</b> to all clients in-room via tray service (serve confirmed clients last)</p> <ul style="list-style-type: none"> <li>If in-room meal service not possible: <ul style="list-style-type: none"> <li>Serve asymptomatic group first in common dining area AND clean dining area particularly high touch areas when finished</li> <li>THEN serve symptomatic/confirmed clients.</li> </ul> </li> </ul> <p>Maintain physical distancing as much as possible</p>
	<p><b>Discontinue group activities for the affected unit</b></p>
	<p>Close affected unit to <b>admissions</b></p>
	<p>Close affected unit to <b>social visitors</b> (essential visits can continue – masks must be worn at all times)</p>
	<p>Confirm facility staff are not actively <b>working at another site</b></p> <ul style="list-style-type: none"> <li>If staff are dually employed, staff should be asked to only work at one facility throughout the duration of the outbreak</li> </ul>
	<p>Discuss with Public Health daily to implement additional infection control measures as directed</p>
	<p>Notify non-facility staff, professionals, and service providers of the Outbreak status to ensure appropriate precautions are taken</p>