

July 8, 2020

Dear Licensee/Operator,

Please find attached a **Visitation Safety Plan template** that you are welcome to use.

The template has been designed following the easing of visitor restrictions announced on the 30 June 2020 by Health Minister Adrian Dix and Provincial Health Officer Dr. Bonnie Henry.

Full details regarding visitor restrictions can be found on the BC Centre for Disease Control website at:  
<http://www.bccdc.ca/Health-Info-Site/Documents/COVID19 LongTermCareAssistedLiving.pdf>

Once you have completed your Visitation Safety Plan, please submit the Plan to Vancouver Coastal Health Community Care Facilities Licensing ([Nader.Massoud@vch.ca](mailto:Nader.Massoud@vch.ca) and also [LTCEOC@vch.ca](mailto:LTCEOC@vch.ca)). You may then immediately accept visitors as per your Plan.

Your Visitation Safety Plan will be reviewed by a Licensing Officer who may provide you with feedback.

Please also keep your Visitation Safety Plan available on site for review by Licensing Officers.

Should you have any questions then please contact your licensing officer.

Yours sincerely,



Paul Markey, Regional Manager

Community Care Facilities Licensing, Vancouver Coastal Health



## LTC Visitation Safety Plan

**Date:** July 9, 2020

**Administrator/Manager:**

**Care Home:**

**Contact Number:**

This safety plan for essential and social visits complies with the updated infection control requirements for the *BC Centre for Disease Control (BCCDC) Infection Prevention and Control Requirements for COVID-19 in LTC and Seniors AL: June 30*

[http://www.bccdc.ca/Health-Info-Site/Documents/COVID19\\_LongTermCareAssistedLiving.pdf](http://www.bccdc.ca/Health-Info-Site/Documents/COVID19_LongTermCareAssistedLiving.pdf)

### Engagement with Residents, Families and Staff

As part of implementing additional measures to allow family essential and social visits, we will continue to engage with residents, their families, and staff regarding infection control practices, collective risks and collective accountability. We strive to manage the challenging balance of safety and quality of life that will require the continued collaboration and mutual accountability of residents, families and staff through the coming 12 plus months.

### The following steps have been implemented to accommodate All Visits:

#### Scheduling and Communication with Visitors for ALL Visits

- ☐ Identified a single designated visitor per resident for social visits. Note: If the resident is receiving essential visit(s), then this essential visitor or one of the essential visitors should also be the designated visitor for social visits.
- ☐ Set up a system for booking scheduled visits based on our space and staffing resources
  - We have allowed time for sanitizing visiting area and transporting of residents between visits
- ☐ Inform visitors:
  - How to book visits
  - All visitors will be provided with a medical grade mask by the facility and will be required to wear the mask for the duration of the visit
  - Of the single entrance/exit for social visits
  - Of the screening process and symptoms
  - No social visits if an outbreak has been declared
  - Hand hygiene, respiratory etiquette, safe physical distancing
  - Safe use of Droplet and Contact Precautions if required
  - Any food that requires refrigeration should be consumed during the visit.
  - Other:
- ☐ Establish an escalation process if visitors are not meeting criteria
- ☐ Other, e.g. the number of total visitors allowed into the home at one time will be (insert number) based on availability of space and resources
- ☐ Continue to offer window visits
- ☐ Continue to offer virtual visits



- ☐ Other:

### **Screening of ALL Visitors**

- ☐ Designated staff and system for screening of scheduled visitors for signs and symptoms of illness upon arrival at the designated entrance, see attached screening questionnaire.
- ☐ Deny access to visitors with signs or symptoms of illness-regardless of how mild
- ☐ Instruct visitors to perform hand hygiene and proper use of mask at designated entrance
- ☐ Have visitors fill out Sign-In Sheet (Appendix B; p. 29 BCCDC Requirements)
  - Keep records for a minimum of 4 weeks and make available to Public Health 7 days a week for contact tracing purposes)
- ☐ Other: there should be a designated screener.

### **Visiting Areas:**

- ☐ Visiting areas have been identified below: (based on requirements outlined on pp 8-9 of BCCDC June 30 Requirements)
  - E.g. Outdoor location
  - Indoor
- ☐ Visitation in multi-bed rooms are an exceptional circumstance only in consultation with all stakeholders
- ☐ Staff and system to transport residents to and from designated visiting areas for scheduled visits.
- ☐ Instruct visitors to go directly to the designated visiting area and exit the care home directly after each visit.
- ☐ Position furniture to promote 2m distancing in designated visiting areas.
- ☐ Visiting area is clearly marked to promote physical distancing
- ☐ Provide hand sanitizer in the visiting area
- ☐ In addition to twice daily cleaning of high touch surfaces; sanitize furniture and surfaces in the designated visiting area at the end of each visit.
- ☐ Other:

### **Ethical Considerations:**

- ☐ In homes that have shared rooms, scheduled visits should not be permitted in any resident rooms. Exceptions are offered for residents who are clinically assessed to be at the end of life, and in consultation with other people who share that room
- ☐ Consider that in an effort to foster equity between residents with visitors and those without, Recreation staff will prioritize programming for residents without visitors. If Recreation staff are primary resource for facilitation Social Visits, consider when and amount of time that Recreation staff will provide programming/visits.

### **Evaluation:**

- ☐ Conduct routine reviews to monitor staff compliance with current plan
- ☐ Revisit designated visiting areas, hours and days on a monthly basis.

# LTCF COVID-19 VISITOR ASSESSMENT FORM

Date: July 9, 2020

**ALL VISITORS TO LONG-TERM (LTC) CARE FACILITIES MUST BE SCREENED PRIOR TO THEIR VISIT.**

1. Take temperature of each visitor prior to entering the LTC facility:
  - a. If **37.9 degrees C or LESS**, proceed to question # 2.
  - b. If **38.0 degrees C or ABOVE**, recommend visitor see their care provider.  
Visitor to self-isolate at home until seen by care provider.
2. Ask if visitor is experiencing any of the following symptoms (**new or worsening**):
  - ☐ Loss of taste/smell      ☐ Yes ☐ No
  - ☐ Loss of appetite      ☐ Yes ☐ No
  - ☐ Fatigue      ☐ Yes ☐ No
  - ☐ Fever      ☐ Yes ☐ No
  - ☐ New or worsening cough      ☐ Yes ☐ No
  - ☐ Stuffy or runny nose      ☐ Yes ☐ No
  - ☐ Sore throat or painful swallowing      ☐ Yes ☐ No
  - ☐ Difficulty breathing      ☐ Yes ☐ No
  - ☐ Nausea and/or vomiting      ☐ Yes ☐ No
  - ☐ Muscle aches      ☐ Yes ☐ No
  - ☐ Chills      ☐ Yes ☐ No
  - ☐ Headache      ☐ Yes ☐ No
  - a. If **YES to any of these symptoms**, do not proceed with visit, recommend visitor see their care provider.
  - b. If **NO** proceed to *remaining questions*.
3. Have you travelled outside of Canada - including the United States within the last 14 days?  
☐ Yes      ☐ No
4. Have you been in close contact with someone who has COVID-19 within the last 14 days?  
☐ Yes      ☐ No
5. Have you been in close contact with someone who has COVID-19 symptoms with in the last 14 days?  
(see list above)  
☐ Yes      ☐ No
6. Have you been told to self-isolate in accordance with Public Health directives?  
☐ Yes      ☐ No

If **YES** to any of the above questions, do not proceed with planned visit.

If **NO** proceed with planned visit.

